

GOA BOARD OF SECONDARY AND HIGHER SECONDARY EDUCATION

(A Corporate Statutory Body Constituted by an Act of the State Legislature)

ALTO BETIM – GOA 403 521

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GBSHSE/ACAD/RECOG/2010-11/

Date: 21 /6/2010

Circular No.

To,
The Heads of all Secondary and
Higher Secondary Schools
Within the jurisdiction of the Board.

- Sub: A. First-time/continuation of recognition and Registration/Additional/
Enrolment fees and Recognition Certificate fees for the year 2010-11.
B. Change in the Management of the Institution.

Sir/Madam,

- A. 1. Please find enclosed herewith Annexure-I/II containing index number of Institutions which have been granted first time recognition and continuation of recognition for the period mentioned therein. The Schools which are granted first time recognition and continuation of recognition for the years 2009-10 and 2010-11 respectively shall apply for further period of continuation of recognition / first time recognition to next standard as the case may be in the enclosed format (Appendix-I).

All Institutions, irrespective period of recognition, will have to submit the application for recognition, every year containing updated latest information as per enclosed proforma with hard and soft copy (by e-mail / pen drive/C.D.) in typed form using MS excel with proforma legible format having minimum font size as 12 and font as “Arial”. The formats may be downloaded from the Board’s website.

Only Xerox copies of the Appendix-I, in the prescribed format will be accepted. A typed copy of Appendix-I in different format and layout will be outright rejected.

Form of Application for recognition should be necessarily be sent through dealing clerk or Heads of the Institution.

2. The continuation of recognition is also subject to the fulfillment of the following conditions:
- The schools shall strictly adhere to the Goa Board of Secondary and Higher Secondary Education Act 1975 and the Rules there under, and Circulars issued till date.
 - The schools shall strictly adhere to the Goa School Education Act 1984 and the Goa Daman & Diu School Education Rules 1986 Rules there under.
 - The school shall make available the staff, accommodation, furniture, equipments, telephone etc. for the purpose of conduct examination of the Board including pre and post examination work.
 - The School shall supply current statistical and other information as required by the Board from time to time within the prescribed period.

3. Breach of any of the above conditions shall attract the prevailing provision for de-recognition.
4. The norms circulated vide Circular No.21 dated 16th May, 2001 shall be strictly followed by the Institutions while applying for the first-time recognition for any of the classes.
5. The taluka-wise time schedule for acceptance of application with Registration/ Additional / Enrolment fees and Recognition Certificate fees (together) between 10.00 a.m. to 12.30 p.m. and 02.00p.m. to 04.00 p.m. is as given below:

Taluka in which Secondary & Higher Secondary Schools are located	Last date of acceptance without penalty
(i) Salcete, Bardez	19 /07/2010 (Monday)
(ii) Tiswadi, Ponda	20 /07/2010 (Tuesday)
(iii) Mormugao, Pernem	21/07/2010 (Wednesday)
(iv) Sanguem, Bicholim	22/07/2010 (Thursday)
(v) Canacona, Quepem, Sattari	23/07/2010 (Friday)

N. B: In case last day happens to be holiday immediate next working day shall be the last day.

The Institution/s which fail to apply for continuation of recognition within the stipulated date, may apply with penalty which includes normal fees plus 50% of the normal fees, upto 31st July and thereafter may apply as time-barred with normal fees plus 50% of normal fees plus Rs.20.00 per day till the date of submitting the application form.

Incomplete application will not be accepted and such application submitted later beyond the time schedule stated above will attract penalty

It may be noted that the applications of candidates for admission to S.S.C./H.S.S.C. Examination sponsored by the Schools not recognised by the Board will not be accepted.

The application for first-time/continuation of recognition is also required to be submitted in triplicate as per the enclosed proforma with hard and soft copy (by e-mail/pen drive/C.D.) in typed form using MS Excel with proforma legible format having minimum font size as 12 and font as "Arial".

Application for recognition in additional subject is to be submitted with the requirements as per Circular No. 50 dated 17/8/2007.

6. All Institutions, irrespective of period for which continuation of recognition has been granted, are required to pay Registration/Additional/Enrolment fees and Recognition Certificate fees every year as per the following rates which are subject to periodic revision.

SECONDARY SCHOOLS:

1) Registration Fees upto VIII to X	upto	100	Students		Rs. 2000/-
		101	to	300	“ Rs. 2600/-
		301	to	500	“ Rs. 3200/-
		501	and above		Rs. 4000/-
Additional fees					Rs. 700/-
Enrolment Fees per student enrolled in Std.VIII					Rs. 50/-
Recognition Certificate fees					Rs. 200/-

HIGHER SECONDARY SCHOOLS:

2) Registration Fees upto XI & XII	upto	150	Students		Rs. 6000/-
		151	to	500	“ Rs. 7000/-
		501	to	700	“ Rs. 8000/-
		700	to	1000	“ Rs. 9000/-
		1001	and above		Rs.10000/-
Additional fees					Rs. 700/-
Enrolment Fees per student enrolled in Std. XIth.					Rs. 75/-
Recognition Certificate fees					Rs. 200/-

The fees for granting recognition for additional subject - Rs. 200/-
Fees for additional course in case of Vocational - Rs.1000/- (one time only)

The Section 35(1) of the Act is further clarified as follows:

The applications for recognition of additional course/s or subject/s should reach the Board atleast before the 15th day of July of the preceding academic year in which the Institution desires to start the additional subjects/ course to enable the statutory bodies of the Board to take a suitable decision in time. Permission should be obtained from the Directorate of School Education before end of February of the preceding academic year in which additional course will be introduced and thereafter the recognition/affiliation is to be pursued with the Goa Board within 15 days i.e. by 15th March of the preceding academic year. It is further specified that the request of recognition/affiliation for said course/subjects will not be entertained if it contravenes section 35(1) of the Act.

It may be noted that recognition in additional subjects will not be granted if the additional subject is directly introduced in Std. X /XII. The recognition in additional subjects shall be sought by the school for introducing those subjects initially in Std.VIII/XI and subsequently in Std. IX, X/XII th in a phased manner.

It is also informed that the Institutions introducing additional subjects/courses should apply for recognition to the Board simultaneously while applying for permission to Directorate of Education.

In no case it should be assumed that the recognition of the Board to additional subject/course is a formality and be taken for granted.

- (i) Fees may be remitted by crossed D.D. payable at Porvorim or Panaji. D.D. should be drawn in favour of Secretary, Goa Board of Secondary and Higher Secondary Education, Alto- Betim Goa. All fees should be remitted by one crossed D.D. only.
 - (ii) Bank official will be accepting the fees in **CASH** in the Board's Office from 10.00 a.m. to 1.00 p.m. on the dates mentioned at Sr. No. 5.
1. The conditions mentioned at 1 (b)(i) & (ii) under Circular No.20 dated 10/04/2001 may be read along with this circular. The contents of this circular may be informed to all concerned and the acknowledgement of this circular may be sent by return of post.
- B. Rule No.5 (14) regarding the change in Management is required to be strictly adhered to.

Sd/-
Secretary

Copy for information to:

1. All members of the Board.
2. All Dy. Director of Education (North/South/Central Zone)
3. Heads of all Section of this Board.

- Encl: 1. Application for recognition
2. Advice Note " F "
3. Pre-receipt for Govt. Institution.

Annexure I
SECONDARY SCHOOLS

List showing index nos. of Secondary Schools which have been granted recognition for the period of 1 year (2010-11).

Bardez:	01.02, 01.09, 01.16, 01.19, 01.22, 01.27, 01.28, 01.33, 01.37, 01.42, 01.45, 01.47, 01.48, 01.50, 01.51, 01.54.
Bicholim:	02.03, 02.04, 02.05, 02.07, 02.09, 02.12, 02.13, 02.15, 02.18, 02.20, 02.21, 02.22.
Canacona:	03.07, 03.11, 03.13, 03.16.
Mormugao:	04.03, 04.06, 04.12, 04.15, 04.16, 04.17, 04.18, 04.19, 04.22, 04.24, 04.29, 04.30.
Pernem:	05.01, 05.02, 05.07, 05.09, 05.11, 05.12, 05.15, 05.16, 05.17, 05.22, 05.24, 05.25, 05.28.
Ponda:	06.02, 06.05, 06.07, 06.09, 06.10, 06.11, 06.12, 06.13, 06.16, 06.27, 06.30, 06.32, 06.38, 06.40, 06.41, 06.42, 06.43, 06.44.
Quepem:	07.08, 07.11, 07.12, 07.14, 07.15, 07.17.
Salcete:	08.01, 08.08, 08.15, 08.18, 08.30, 08.36, 08.49, 08.50, 08.51, 08.53, 08.56, 08.63, 08.64.
Sanguem:	09.01, 09.03, 09.05, 09.06, 09.07, 09.08, 09.11, 09.13, 09.14, 09.16, 09.17, 09.18, 09.19, 09.20, 09.22, 09.23.
Sattari:	10.01, 10.03, 10.05, 10.06, 10.07, 10.09, 10.11, 10.13, 10.14, 10.17, 10.18, 10.20, 10.21, 10.22, 10.23.
Tiswadi:	11.06, 11.07, 11.16, 11.18, 11.20, 11.23, 11.24, 11.25, 11.29, 11.30, 11.32, 11.33, 11.34, 11.36, 11.37, 11.42, 11.43.

List showing index nos. of Secondary Schools which have been granted recognition for the period of 2 years (2010-12).

Bardez: 01.23, 01.35.

Bicholim: 02.11

Canacona: 03.04

Mormugao: 04.32

Pernem: 05.05

Quepem: 07.03, 07.06

Salcete 08.31

Sattari: 10.08

Tiswadi : 11.19.

List showing index nos. of Secondary Schools which have been granted recognition for the period of 3 years (2010-13).

Bardez: 01.01, 01.04, 01.06, 01.07, 01.11, 01.12, 01.14, 01.18, 01.21, 01.24, 01.26, 01.39, 01.40, 01.41, 01.44, 01.49, 01.52, 01.53.

Bicholim: 02.02, 02.06, 02.08, 02.10, 02.14, 02.16, 02.17, 02.19.

Canacona: 03.01, 03.03, 03.06, 03.10, 03.14, 03.15.

Mormugao: 04.01, 04.02, 04.05, 04.07, 04.08, 04.09, 04.13, 04.20, 04.21, 04.23, 04.27, 04.31.

Pernem: 05.03, 05.04, 05.06, 05.10, 05.14, 05.18, 05.19, 05.20, 05.21, 05.23, 05.27.

Ponda: 06.03, 06.08, 06.14, 06.15, 06.18, 06.19, 06.24, 06.25, 06.26, 06.31, 06.33, 06.34, 06.35, 06.36.

Quepem: 07.01, 07.05, 07.09, 07.13, 07.19.

Salcete: 08.03, 08.04, 08.06, 08.07, 08.09, 08.10, 08.13, 08.14, 08.16, 08.17, 08.21, 08.22, 08.23, 08.24, 08.25, 08.26, 08.28, 08.29, 08.32, 08.33, 08.34, 08.35, 08.38, 08.39, 08.40, 08.45, 08.46, 08.47, 08.48, 08.55, 08.57, 08.58, 08.59, 08.61, 08.62, 08.65.

Sanguem: 09.02.

Sattari : 10.02, 10.15.

Tiswadi: 11.02, 11.03, 11.05, 11.11, 11.12, 11.15, 11.21, 11.27, 11.28, 11.31, 11.40, 11.41.

List showing index nos. of Secondary Schools which have been already granted recognition for the period shown against the respective schools.

<u>Taluka</u>	<u>Index Nos.</u>	<u>Period of recognition</u> upto (2008-2011)
Bardez:	01.03, 01.05, 01.10, 01.13, 01.15, 01.17, 01.20, 01.25, 01.30, 01.34, 01.36, 01.38, 01.46.	-do-
Bicholim:	02.01	-do-
Canacona:	03.12	-do-
Mormugao:	04.11, 04.25, 04.28	-do-
Pernem:	05.08, 05.13, 05.26, 05.29.	-do-
Ponda:	06.01, 06.04, 06.06, 06.17, 06.20, 06.21, 06.22, 06.23	-do-
Quepem:	07.10, 07.18	-do-
Salcete:	08.02, 08.05, 08.19, 08.41, 08.42, 08.43, 08.54, 08.60	-do-
Tiswadi:	11.01, 11.08, 11.10, 11.22, 11.38	-do-

List showing index nos. of Secondary Schools which have been already granted recognition for the period of 2 years (2009-11).

Bardez : 01.43

Canacona: 03.05

Mormugao: 04.04

Ponda: 06.28

Sanguem: 09.09

Tiswadi : 11.04

List showing index nos. of Secondary Schools which have been already granted recognition for the period of 3 years (2009-12).

Bardez: 01.31, 01.32, 01.55.

Canacona: 03.02, 03.08, 03.09

Mormugao: 04.10, 04.26.

Ponda: 06.29, 06.39.

Quepem: 07.02, 07.04, 07.16, 07.20.

Salcete: 08.27.

Sanguem: 09.04, 09.10

Sattari : 10.04

Tiswadi: 11.14, 11.35.

List showing index nos. of Secondary Schools which have been granted recognition for the First time for the period of 1 year for Std. X (2009-10).

Bicholim: 02.23, 02.25

Pernem: 05.30, 05.31

Tiswadi: 11.39

Annexure II
Higher Secondary Schools

List showing index nos. of Higher Secondary Schools which have been granted recognition for the period of 1 year (2010-11)

HS-01, HS-03, HS-07, HS-09, HS-13, HS-15, HS-16, HS-17, HS-18, HS-19, HS-20, HS-21, HS-25, HS-26, HS-28, HS-31, HS-33, HS-34, HS-38, HS-39, HS-40, HS-41, HS-50, HS-52, HS-55, HS-57, HS-59, HS-60, HS-61, HS-63, HS-64, HS-65, HS-66, HS-67, HS-68, HS-70, HS-71, HS-72, HS-73, HS-77, HS-78.

List showing index nos. of Higher Secondary Schools which have been granted recognition for the period of 2 years (2010-12)

HS-05, HS-06, HS-08, HS-22, HS-42, HS-54.

List showing index nos. of Higher Secondary Schools which have been granted recognition for the period of 3 years (2010-13)

HS-10, HS-11, HS-12, HS-27, HS-30, HS-32, HS-35, HS-36, HS-37, HS-45, HS-46, HS-48, HS-53, HS-75, HS-76.

List showing index nos. of Higher Secondary Schools which have been already granted recognition for the period shown against the respective institutions.

<u>Index Nos.</u>	<u>Period of recognition</u> upto 2008-2011
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HS-02, HS-04, HS-14, HS-23, HS-24, HS-29, HS-44, HS-51, HS-62.	-do-
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List showing index no. of Higher Secondary School which have been already granted recognition for the period of 2 years (2009-11)

HS-43.

List showing index nos. of Higher Secondary Schools which have been already granted recognition for the period of 3 years (2009-12)

HS-47, HS-58, HS-69, HS-74.

List showing index no. of Higher Secondary School which have been granted recognition for the First time for the period of 1 year for Std. XII (2009-10).

HS-79