



**GOA BOARD OF SECONDARY AND HIGHER SECONDARY
EDUCATION**

(A Corporate Statutory Body Constituted by an Act of the State Legislature)

ALTO BETIM – GOA 403 521

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CIRCULAR NO.8

GBSHSE/VOC/

Date: 27/4/2011

To,
The Heads of all recognized
Higher Secondary Schools
Under the jurisdiction
of this Board

Sub: Implementation of revised syllabi for Vocational
Courses

Sir/Madam,

The Board has decided to introduce revised syllabi for various subjects under Vocational Stream and the said revised syllabi are to be introduced for Std.XIth from the Academic year 2011-12 and for Std.XIIth from Academic year 2012-13 and there onwards for the following courses:-

Commerce Based Courses

- 1) Office Secretary ship and Stenography
- 2) Accountancy and Auditing
- 3) Insurance
- 4) Industrial Management
- 5) Marketing and Salesmanship
- 6) Tourism and Travel Technique

Home Science Based Courses

- 1) Commercial Garment Designing and Making
- 2) Catering and Restaurant Management
- 3) Bakery and Confectionery

Agriculture Based Course

- 1) Horticulture

Technical Based Courses

- 1) Computer Technique
- 2) Automobile Engineering Technology
- 3) Electronic Technology
- 4) Maintenance and Repairs of Electrical and Electronic Domestic Appliances

The revised syllabi for all these Courses are uploaded on the Board's website (except for subjects under 1) Catering and Restaurant Management Course and 2) Bakery and Confectionery Course) and the Heads of Institutions are hereby requested to collect a copy of the said syllabi from Board's Office or through their representative, with a letter of authority mentioning the courses offered by the Institution within one week of receipt of this Circular.

It is further informed that syllabus of 1) English (Communication Skills) 2) General Foundation Course and 3) Health Care Assistant (Paramedical) Course will remain the same and will continue for Std. XI and XII during the Academic years' 2011-2012 and onwards till further intimation of this Office.

The Contents of this Circular may be brought to the notice of all concerned.

Yours faithfully,

(D. R. Bhagat)
Secretary

Copy for information to:-

- 1) Director of Education, Panaji
- 2) Director of SIE Alto Betim
- 3) All the Asstt. Directors of Education (North/South/Central Zone)
- 4) All heads of the section
- 5) Guard file