

(POSTED UNDER CERTIFICATE OF POSTING)

MOST URGENT
SPECIAL ATTENTION PLEASE

GOA BOARD OF SECONDARY AND HIGHER SECONDARY EDUCATION
(A Corporate Statutory Body Constituted by an Act of the state Legislature)

ALTO BETIM – GOA 403 521

Website: www.gbshse.gov.in email: goaboard@dataone.in ☎ (0832) 2417593

Circular No: **39**

GBSHSE/RP/Brd-Ele-2012/

Date: 28/09/2012

To,
The Heads of all recognized
Secondary & Higher Secondary Institutions
Under the jurisdiction of this Board

Sub: Preparation of List of Voters for Election of members of the
Board for the term 2013 – 2017

Sir/Madam,

In pursuance of the provisions of section 12 and 13 of the Goa Secondary & Higher Secondary Board (Amendment) Act 1996 (to the Principal Act 1975) the election of the Members of the Board under section 12 (1) Class B (iii) to (vii) of the said Act and for the tenure 2013-2017 are proposed to be held in March 2013.

The procedure of the election will be as laid down by Goa, Daman, Diu Secondary & Higher Secondary Education Board Members Election Procedure Rules, 1979 published in the Official Gazette No. 47 Series I dated 21/02/1980.

In view of the conduct of said election this Board has to prepare separate Lists of Voters viz (i) Secondary Teachers, (ii) Headmasters of Secondary Schools, (iii) Grade I and Vocational Teachers of Higher Secondary Institutions, (iv) Principals of Higher Secondary Institutions & (v) President/Chairman of the Society/Trust Managing the Secondary/Higher Secondary Institutions.

In order to enable this office to take up this work, you are hereby requested to kindly extend your co-operation by way of complying the following two actions.

Action 1

Please supply the information about the Headmaster/Principal and the Secondary/Higher Secondary Teachers of your Institution as of 30/09/2012 in the proforma enclosed herewith (Appendix A)

Action 2

Please hand over the enclosed copy of the circular no **40** dated 28/09/2012 to the Chairman/President of the Managing Body of the Trust/Society of your institution and collect the proforma appended to it duly filled in. The same may kindly be forwarded to this Office alongwith the list as contemplated in Action 1 above.


While Taking Action 1, following may be carefully noted

1. A Secondary School is the school which has classes recognised by this Board of at least Std. VIIIth
2. A Secondary Teacher is the Teacher who is appointed on probation/permanent basis against a regular vacancy to teach classes from Std. VIIIth to Xth in graduate Scale (Please do not include lab. Asstts.)
3. A Higher Secondary Institution is one which has classes recognized by this Board of at least Std. XIth.
4. A Higher Secondary Teacher is the Teacher who is appointed on probation/permanent basis against a regular vacancy to teach classes from Std. XIth and/or XIIth and who is drawing a regular Grade I Scale.
5. The Headmaster/Principal of a Secondary School/Higher Secondary School is the person in-charge of the academic administration of Secondary/Higher Secondary School, and such appointments are approved by the Directorate of Education.

While furnishing the data about the Headmaster/Principal and Teacher of your Institution, the names of the persons falling within the above mentioned categories only, should be included in the list. The teachers appointed against leave vacancy or against payment on contract/lecture basis should not be included. If a Secondary/Higher Secondary Teacher holds the charge of current duties of a higher post, he/she should be included in the category of his/her regular post and not in the higher post.

It is requested that the list in appendix A and also the response of the President/Chairman in appendix B should be invariably forwarded so as to reach this latest by **20/10/2012**

Your co-operation in this matter by way of prompt action is solicited.


J. R. Rebello
Chairman
(GBSHSE)

- Encl: 1. Appendix A
2. Circular No. 48 with Appendix B