



GOA BOARD OF SECONDARY AND HIGHER SECONDARY EDUCATION  
(A Corporate Statutory Body constituted by an Act of the State Legislature )

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**GBSHSE/EXAM/HSSC/JUNE-2019/**

**CIRCULAR NO. 25**

**Date:- 20/06/2019**

**To,**

The Heads of all recognized  
Higher Secondary Schools  
under the jurisdiction of this Board.

**Sub:- Statement of Grades/Marks of H.S.S.C. Examination of JUNE - 2019.**

Sir/Madam,

1. I am pleased to forward herewith consolidated school-wise result and Statements of Grades/Marks of candidates who appeared for H.S.S.C. Examination of June – 2019.
2. Though this Office has meticulously prepared these statements, **you are instructed to kindly verify each of the Statement of Grades/Marks for the following Seven entries before the same are issued to the candidates.**
  - \* Name of the candidate/Mother/Father
  - \* Subjects offered by the candidate.
  - \* Exemptions if any claimed by the candidate.
  - \* Name of the Centre.
  - \* Result (Specially if 'Pass' is printed by error when less than minimum marks for passing or absence is recorded in any subject).
  - \* Grade.
  - \* Facsimile signature of the Secretary of the Board.
3. The Statement of Grades/Marks in original correct in all respect, should be issued to the candidates by the Head of the Institution. No seal or signature of the Head of the institutions is required on the Marksheet.
4. In case of any errors observed in the original Statement of Grades/Marks, the same should be returned to this office along with consolidated result sheet for correction and/or with changes/additions to be incorporated therein, the Head of Institution shall be held responsible and is accountable to pay the necessary extra fees towards issue of such revised certificates.

Contd-p/2

5. The Results kept under Reserved Category ,  
A – for Non availability of Practical Examination Marks  
B – for Non submission of grades.  
C – for Malpractice cases.  
D – for Non submission of Final Eligibility Certificate.  
E - for Not attending discrepancies in Sports Marks/Internal Assessment Marks

6. **VERIFIED PHOTOCOPY/RE-EVALUATION OF ANSWERBOOK/  
VERIFICATION OF MARKS IN ABSENTIA.**

- a. **Candidates are permitted to apply only in one category of Verification (i.e. Verified Photocopy of answer-book or Verification of marks in absentia or Re-evaluation of answer-books)**
- b. The prescribed formats for Verified Photocopy of answer-book or Verification of marks in absentia or Re-evaluation of answer-books may be downloaded from the official website of GBSHSE at your end for distribution.

**Parents should not come to this office for any discrepancies pertaining to assessment of answer-books and argue with the officials. However they may route their request through Head of the Institution.**

- \* No candidate/s will be permitted to apply for Verified Photocopy/ Verification in absentia/Re-evaluation of answer-book beyond the specified dates in this Circular.

- c. The prescribed fees/dates schedule is as follows:

<b>SR No</b>	<b>PARTICULARS</b>	<b>FEES</b>	<b>LAST DATE</b>
1.	Verified Photocopy of the answer-book	Rs.350/- per subject	} <b>01/07/2019</b>
2.	<b><u>OR</u></b> Verification of Marks in Absentia	Rs.75/- per subject	
3.	<b><u>OR</u></b> Re-evaluation of answer-books	Rs.700/- per subject	

- c. Application along with relevant documents shall be forwarded under covering letter with specimen signature of authorized official of the school by the Head of the Institution to this office within prescribed period and in one lot.

**Candidates or their parents should not be sent to the Board for this purpose. Such applications will not be accepted by this office and the concerned candidate will be declared disqualified as per rules/norms of the Board.**

- d. Please enclose attested copies of Marksheets. Incomplete applications without prescribed fees will be summarily rejected and no correspondence shall be entertained in this regard.
- e. Schools are required to pay fees vide cash/crossed cheque payable to the Secretary, Goa Board and Higher Secondary Education, Alto Betim to any branch of Central Bank of India.
- f. **In case of Verified Photocopy of answer-book/Verification in absentia/Re-evaluation of answerbook, the Original Statement of Grades or Marks of the candidate/s shall be kept in the custody of the institution and issues the receipt towards it to the candidate/s.**

**The Passing Certificates of H.S.S.C. shall be issued later on.**

It is enjoined upon all Heads to send authority letter with specimen signature of the representative of school to collect Statement of Grades/Marks as per results within 3 days after the declaration of the results of Re-evaluation or Verification in absentia.

- \* **No result will be handed over to the candidate/s or parents even after producing authority letter from the school.**
- \* **No separate intimation will be sent regarding declaration of result of Re-evaluation as same will be available on the official website of this office.**

Yours faithfully

(Bhagirath G. Shetye)  
Secretary

- Copy to:**
1. The Director of Education, Porvorim, Bardez, Goa.
  2. Directorate of Sports & Youth Affairs, Campal, Panaji-Goa.
  3. Directorate of Skill Development & Entrepreneurship, Shrama Shakti, Panaji-Goa.
  4. All Section Heads of this office.
  5. Office file.
  6. Guard file.

